



Brooklands Primary School

Accessibility Plan

2026-2029

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Aims

Schools are required under the Equality Act 2010 to have an accessibility plan. The purpose of the plan is to:

- Increase the extent to which disabled pupils can participate in the curriculum
- Improve the physical environment of the school to enable disabled pupils to take better advantage of education, benefits, facilities and services provided
- Improve the availability of accessible information to disabled pupils

Our school aims to treat all its pupils fairly and with respect. This involves providing access and opportunities for all pupils without discrimination of any kind. Brooklands Primary School is a Mainstream Primary School, which caters for a wide range of needs. This includes pupils with identified special educational needs, and those who have a specific medical need or disability. 'Making every day count' underpins everything that we do and alongside our values (enjoyment, responsibility, perseverance, confidence, aspiration, pride and respect) helps all our children to achieve the best that they can in all areas of their learning.

The performance of this school owes to the attention to detail applied to enabling every child to fulfil their potential. Staff know the children, their background, their needs, achievements, social contexts, individual journey and this enables a personalised approach to learning stretching beyond the classroom. Inclusion at Brooklands Primary School is always a priority and bespoke provision is planned for and provided to ensure that the needs of all our children are met in line with the principles outlined in our SEND policy.

The plan will be made available online on the school website, and paper copies are available upon request.

Our school is also committed to ensuring staff are trained in equality issues with reference to the Equality Act 2010, including understanding disability issues. The school supports any available partnerships to develop and implement the plan.

Our school's complaints procedure covers the accessibility plan. If you have any concerns relating to accessibility in school, this procedure sets out the process for raising these concerns.

Legislation and guidance

This document meets the requirements of [schedule 10 of the Equality Act 2010](#) and the Department for Education (DfE) [guidance for schools on the Equality Act 2010](#). The Equality Act 2010 defines an individual as disabled if he or she has a physical or mental impairment that has a 'substantial' and 'long-term' adverse effect on his or her ability to undertake normal day-to-day activities.

Under the [Special Educational Needs and Disability \(SEND\) Code of Practice](#), 'long-term' is defined as 'a year or more' and 'substantial' is defined as 'more than minor or trivial'. The definition includes sensory impairments such as those affecting sight or hearing, and long-term health conditions such as asthma, diabetes, epilepsy and cancer.

Schools are required to make 'reasonable adjustments' for pupils with disabilities under the Equality Act 2010, to alleviate any substantial disadvantage that a disabled pupil faces in comparison with non-disabled pupils. This can include, for example, the provision of an auxiliary aid or adjustments to premises.

Action plan

This action plan sets out the aims of our accessibility plan in accordance with the Equality Act 2010.

Access to the curriculum

Our aims are to:

- Increase access to the curriculum for pupils with a disability
- Improve and maintain access to the physical environment
- Improve the delivery of written information to pupils
- Provide a wider range of opportunities to support pupils with coordination difficulties or disabilities.
- Create effective learning environments for all pupils.
- Increase provision for pupils identified as having Autism
- Ensure that information about the needs of pupils is shared effectively throughout school.
- To make information on the schools SEN policy and local offer accessible for parents.

The table below sets out how the school will achieve these aims.

Aim	Current good practice <i>Include established practice and practice under development</i>	Objectives <i>State short, medium and long-term objectives</i>	Actions to be taken	Person responsible	Date to complete actions by	Success criteria
Increase access to the curriculum for pupils with a disability	• Additional adult support -meet the diverse needs of pupils with medical conditions. • Staff receive appropriate training as appropriate to legislation and need. • Strong partnership with parents is part of the school's ethos, to ensure children attend and achieve in school. • Strong celebration culture around diversity and difference is embedded into the curriculum • ICT equipment is available for all pupils with additional needs. Reasonable adjustments are made to ensure inclusivity wherever possible aalternatives	• All Children will attend regularly. • Equality for all – safe, happy, valued children. • Enjoyment and empowered to learn. • Inclusive technology adopted. • Additional funding in place • Specialist equipment used to support individual pupils. • Children achieve Age related expectations/ make good progress.	• Staff CPD where appropriate. • Medical plans in place and updated. • Continue to monitor the use of ICT by pupils with needs and provide additional support where necessary. • Educational visits/ school events to be planned with inclusivity in mind. • PE specialists aware of pupils with additional needs.	SEND/ Pastor al Team	Ongoing-termly moderation.	• Good attendance • Children have equal access to curriculum and facilities. • Children feel valued and a celebrated member of the school community • Children can access all areas of the curriculum despite disabilities.

	are in place for evacuations.					
Improve and maintain access to the physical environment	- The environment is adapted to the needs of pupils as required. - The school is on one level - Disabled pupils/families have access arrangements, vehicle access and parking. - Outside areas are accessible for all. - The school's corridors width is adequate and accessible. - Library shelves at wheelchair-accessible height - The school has suitable disabled toilets and changing facilities.	- Ensure that equal access is in place on the site. - Potential barriers for children, staff and parents are removed where possible.	- Continue to speak to pupils, parents and staff about access arrangements. - Adaptations made on a need's basis. - Parking bays to be checked daily. - Daily checks of communal areas to be carried out-corridors/toilets/changing areas.	The SEND Team Site Staff	Daily checks, also as appropriate	- No barriers to hinder physical access to site. - Partnership with parents is evident. - Staff, pupils and parents feel empowered. - Communal areas are accessible. - Parking bays remain free and easily accessible.
Improve the delivery of information to pupils with a disability	Our school uses a range of communication methods to ensure information is accessible. This includes: Different formats of information	Make parents aware that information can be made available in different formats.	- On request-letters to be available in large print, on colored paper. - Office/ SEND team to support parents with accessing information when required e.g.	Office Staff SEND Team	As necessary	- All pupils and parents can access information - Parents feel that the school's culture and ethos is strong. - Internal signage supports accessibility around the school.

	available on request e.g. larger font. • A range of options available for information sharing-printed/electronic • Support on request to access information. • Internal signage is displayed throughout of the school. • Pictorial or symbolic representations are used for pupils where appropriate.	• Ensure that options are available for parents. • The school's culture is to support parents, and they feel able to access this. • Pupils who require a Pictorial or symbolic have access to this on a daily basis	support with reading information/completing forms. • The school has the most up to date pictorial or symbolic packages in place.			• Children have the necessary Pictorial or symbolic package to enable them to make progress.
Provide a wider range of opportunities to support pupils with coordination difficulties or disabilities.	• Children are identified and offered specific interventions to meet their need. • Close liaison with health professionals. • Intervention possibilities identified. • Individual physio programs supported.	• Delivery of specific physical/mobility packages • School to work closely with outside agencies to ensure individual bespoke packages can be delivered. • Liaison with agencies to ensure equipment that is required is available.	• Baselines and progress to be monitored. • New equipment identified and purchased. • Equipment is checked for safety and suitability. • Staff training on a need's basis. Fine/gross motor interventions provided.	SEND Team-	Weekly Start and end of intervention.	• Pupils receive an intervention to meet their area of need. • Impact on the progress of children within all areas of the curriculum. • Staff are well informed and have the correct knowledge and skills to complete their roles with confidence. • Staff are supported with in their roles. • Equipment is accessible and safe to use.

Create effective learning environments for all pupils.	• Staff are aware of children who have been identified as having a learning difference or specific needs. • The learning environment underpins positive relationships. • The children feel valued. • The environment is a safe place.	• Investigate pupil's learning preferences. • Seek advice relating to learning needs. • Continue to screen and investigate pupil preferences.	• Ensure consistent use of Dyslexia friendly resources throughout school. • Ensure that staff are aware that white on black background can cause issues for certain children. • CPD for staff is identified and provided.	SEND Team	Ongoing	• Learning differences are identified. • Progress is made by children in both academic and pastoral areas. • Soft data supports pastoral progress.
Identify provision for pupils identified as having a diagnosis.	• Staff are aware of children who have a diagnosis • Understanding of their unique needs are implemented.	• Ensure that provision is in place to meet the needs of children with a diagnosis that requires support. • Funding applied for where necessary. • Liaison with health professions. • Strategies/ Tool kits and criteria shared. • Sensory audits completed.	• CPD training events provided and encouraged for all staff. • Provision is identified for pupils with a diagnosis. • School to access frameworks and Tool kits. • Sensory audits to inform practice.	SEND Team	As appropriate	• Children with a diagnosis form part of the school and function well within their environments. • Progress is made. Staff will have the appropriate training to enable them to meet the needs of all children, especially those with diagnosis. • Staff will feel empowered to use strategies and information to support the children they work with. • Funding will enable the school to provide bespoke packages and support.
Ensure that information about the needs of	• Formal and informal meetings with all members of	• Develop and extend the use of pupil profiles to record and share	• Continue to pass / update information regarding SEN, disabilities and the medical needs of pupils to all	SEND Team	Termly	All staff will have the relevant knowledge to meet the needs of the children.

pupils is shared effectively throughout school.	staff that work with named children. • Regular email contact between class teachers, Tas and the SENCO team. • Transition notes from previous class teacher regarding all pupils. • Information sent from school to school regarding pupils that transfer. • Medical details accessible by all staff.	information about children identified as having SEN, disability or specific medical needs.	members of staff (including middays and before/after school staff) • To update disability list termly (in line with the SEN register) and share this information with all staff • Health Care Plans updated (or when any significant changes occur) for pupils with medical needs. • Health Care Plans shared with relevant staff and displayed in the identified place.			
To make information on the schools SEND policy and local offer accessible for parents.	• Information on the schools SEND provision available - school web site.	• To ensure the relevant updates are made to policies and parents can access these. • To ensure new parents are signposted to the relevant area of the website.	• To update the SEN policy annually and provide opportunities to discuss this with parent on request. • Publish the school's local offer on the school website. • Policies and SEND information are updated and posted on the school's website.	SEND Team	Annually	• SEND information is accessible.

Monitoring arrangements

This document will be reviewed every 3 years but may be reviewed and updated more frequently if necessary.

Links with other policies

This accessibility plan is linked to the following policies and documents:

- Health and safety policy
- Equality opportunities policy
- Special educational needs (SEN) information report
- SEND policy

Appendix 1: Accessibility audit

Access audit

Increase site access to meet the diverse needs of pupils, staff, parents, community users and visitors.

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by
Number of stores	1 level building	Disabled pupils to know where safety refuge is in event of FIRE or SITE Evacuation.	Site manager	As new pupils arrive Annual
Corridor access	Corridor access that leads to all classrooms. These being wide enough for disabled access.	Corridors are kept accessible and checked daily	Site manager All staff	Daily

Parking bays	All parking bays are situated near the main entrance.	School will reserve parking spaces for those with blue badges.	Site manager	Daily
Entrances	The main entrance is accessible via the front of the school and leads straight to the main reception. The small hall is accessible via a portable ramp. All phases are accessible by ramp.	Ensure people are escorted / familiarised with the various entrances.	Site manager/ office staff	Daily
Toilets	The school has 2 disabled accessible toilets; one is available for parents/visitors located in the entrance lobby.	To ensure that disabled toilet facilities are in working order and accessible.	Site manager	Daily
Internal signage	The main building has the correct health and safety signage	Ensure in good repair and updates as necessary.	Site manager	Daily
Alarms	The emergency alarms for fire evacuation and internal/ external lockdown are in working order and staff are aware of the difference.	Alarms are tested weekly and the staff and children are aware of the different sounds for fire and lock down.	Site manager	Weekly
Emergency escape routes	All emergency exits are kept clear of obstruction and clearly sign posted and the staff and children are aware of the escape routes.	Daily obstruction check & Annual Fire Safety Check	Site manager All Staff	Daily Annually

Appendix 2: Care needs and safety issues

To ensure safe evacuation of pupils and staff

- Pupil's personal care needs are adhered to appropriately.
- Increase diabetes awareness.
- To ensure medication is administered.
- Specific needs/ diagnosis is identified.

Feature For example:	Description	Actions to be taken	Person responsible	Date to complete actions by
To ensure safe evacuation of pupils and staff	Evacuation plans are in place Internal/ external lock downs Site evacuations. All staff and children are aware and familiar with procedures.	Review Personal Emergency Evacuation Plans (PEEPs) annually and ensure they are copied to relevant staff (including fire safety officers) Fire and lock down plans are practiced termly. Site evacuations are discussed with the children. New staff informed.	HT All staff	Annual Termly
Increase diabetes awareness	All children with diabetes are highlighted and their needs administered.	Relevant staff to be trained on safe administration of insulin and procedures pertinent to named children	SENCO	As new pupils arrive

To ensure medication is administered	The medical needs of all children are highlighted and staff made aware.	Medication and any relevant equipment such as sharp bins are contained securely within a designated area.	SENCO	As new pupils arrive
Specific needs / diagnosis is identified	Children who have a medical diagnosis/ need are identified and plans are put into place to meet their needs	Children are highlighted as having a need. Health care plans are put into place. Regular liaison with parents is in place.	SENCO	As new pupils arrive Termly Daily
Pupil's personal care needs are adhered to appropriately	Personal care requirements are highlighted and reviewed regularly, and the relevant staff have appropriate training to meet these needs.	Relevant staff to receive training on safe changing and intimate personal care needs. Children are highlighted as having a need. Health care plans are put into place. Regular liaison with parents is in place.	SENCO	Every 3 months As new pupils arrive Termly