

# Admissions Policy



## **BROOKLANDS PRIMARY SCHOOL**

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Brooklands Primary School is part of the Flying High Trust. As an academy, we are required to set and publish our own admissions criteria.

Admission applications are managed through the Derbyshire Co-ordinated Admissions Scheme and are in line with the Derbyshire Admission arrangements for community and voluntary controlled schools.

Individual pupils who have a statement of special educational needs or an Education & Health Care Plan (EHCP) which names Brooklands Primary School will be admitted.

In deciding on admissions to Brooklands Primary School, the following order of priority will be adopted.

1. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Children living in the normal area served by the school at the time of application and admission who have brothers or sisters attending the school at the time of application and admission.
3. Children living in the normal area served by the school at the time of application and admission.
4. Children not living in the normal area served by the school but who have brothers or sisters attending the school at the time of application and admission.
5. Other children whose parents have requested a place.

Where, in the case of 2,3, 4, or 5 above, choices have to be made between children satisfying the same criteria, those children living nearest to the school will be given preference.

We reserve the right to withdraw any offer of a school place which has been obtained as a result of misleading or fraudulent information.

Please note a place cannot be guaranteed for any child, even those living in a school's normal area.

**Living in the normal area** is defined as the child having settled residence in a property which is the child's only or main residence. Documentary evidence, including proof of residence at the property concerned, may be required e.g. council tax/utility bills, sale/rental agreements.

**The term brother or sister includes:** a half-brother and/or a half-sister; a legally adopted child being regarded as a brother or sister or a step-brother and/or step-sister residing in the same family unit.

**Route Measurement:** The Children's Services Department has a Geographic Information System (GIS) to measure the straight line distance. It is measured by a standard straight line distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the postal address file and will normally be the centre of the school for primary phase schools, or the nearest gate or entrance for secondary schools.

For further information, please follow the link to the [Derbyshire published admissions arrangements web page](#).